

Reason	Deposit	Fees for Current Term/Semester	Fees for Next Term/Semester	Fees for Future Terms/Semesters	Accommodation Fees for Current Term/Semester (if applicable)	Accommodation Fees for Next/Future Terms/Semesters (if applicable)
<b>Student withdrawal from studies</b>						
Due to exceptional circumstances (#1)	Subject to your own insurance claim	✗	Subject to your own insurance claim	Subject to your own insurance claim	Subject to your own insurance claim	Subject to your own insurance claim
With no exceptional circumstances	✗	✗	✗	✓	Pro-rata amount only if alternative tenant found for your specific room (#2)	Pro-rata amount only if alternative tenant found for your specific room (#2)
Unable to progress to next stage of study /programme due to failure to achieve academic entry requirements	✗	✗	✓	✓	✗	Next term/semester charged unless alternative tenant found for your specific room (#2) in which case pro-rata amount only
<b>CEG termination of studies due to any of the following:</b>						
<ul style="list-style-type: none"> <li>• Serious misconduct</li> <li>• Attendance issues (other than for material medical reasons)</li> <li>• Academic performance</li> <li>• Misrepresentation of personal circumstances</li> <li>• Non-payment of fees</li> </ul>	✗	✗	✗	✓	Pro-rata amount only if alternative tenant found for your specific room (#2)	Pro-rata amount only if alternative tenant found for your specific room (#2)

✓ Refundable ✗ Non refundable

(#1) Exceptional circumstances for withdrawal are at the discretion of your insurance company and may include: Illness which prevents the student from studying & close family bereavement. Evidence will be required.  
 (#2) It is not possible to withdraw from Accommodation mid-year and therefore full Accommodation Fees will be due for the remainder of the relevant current academic year. The exception to this is where CEG fills the specific vacancy in the Accommodation created by the Student's withdrawal, in which case the amount of Accommodation fees due will be amended to reflect CEG's administrative costs or a reasonable estimate of those costs plus pro-rata Accommodation Fees for any period when the allocated Accommodation was vacant.

Post arrival includes any student after initial arrival in the college – for example students continuing a 2 year course or starting a new course at the same centre

**Refunds will be issued within 28 days of receiving full refund paperwork – Bank charges pertaining to any refund will be payable by the beneficiary.**