



## Employee Handbook Acceptance Form Rev 1

I have received and read and agree to comply with the Employee Handbook policies, procedures, rules and regulations. When reading the Employee Handbook, anything I was unsure of / or needed explaining I have asked my Manager to discuss and explain to me to my satisfaction.

\_\_\_\_\_

Date:

(Employee Name)

Singed Employee Handbook Acceptance Form received and added to Employee's File.

\_\_\_\_\_

Date:

(Manager's Name)