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## External Examiner/Member Agreement

I, \_\_\_\_\_ (PRINT NAME), agree to be bound by UniHaven's agreement terms as outlined below.

Start Date of Agreement: \_\_\_\_\_

I declare that

- I have expertise and experience in of relevance to the role I will now hold with the College and as provided to the College as part of my nomination process.
- I comply with all relevant requirements laid down by relevant professional or statutory bodies.
- I am not engaged in any reciprocal external examining relationship between the College and my own department.
- I have not had close involvement with the college during the last three years as, for example, a member of staff, a member of the AC or as a student.
- I have no conflict of interest in taking up this role or, where there is a potential for conflict of interest, I have declared as much.
- I am aware that my term of appointment will be maximum three years starting on the start date listed in this agreement and that my re-appointment would be considered by the College in exceptional cases only.
- If I must withdraw my services during the three-year period of appointment due to professional or personal reasons, I accept that the College will identify and appoint a suitable replacement in a timely manner.
- As relevant to External Examiners, I do not hold more than two concurrent substantive external examinations, including the one at the College, nor will I do so without the prior agreement of the College.

### Signatures

\_\_\_\_\_  
External Examiner/Member

Date

\_\_\_\_\_  
Academic Director on behalf of UniHaven Academic Council

Date: