

## ONCAMPUS UCLan Accommodation

### Halls of Residence

Standard halls contain single rooms and are only a few minutes walk from the library and main teaching buildings. Each bedroom has its own bed, wardrobe, sink, desk, telephone, and free internet connection. The bedrooms are grouped into flats, with four, five or six bedrooms in each flat. Every flat has its own kitchen and bathroom, which can only be accessed by the people who live in that flat.

En-suite halls contain up to seven study bedrooms in each flat. They are known as en-suite flats because each bedroom has its own washing, shower and toilet facilities. Again, each flat has a shared kitchen/lounge area, which can only be accessed by the people who live in the flat.

Standard Room: ranges from £79.03 - £83.02 per week

En-suite Room: ranges from £97.37 - £99.47 per week

For further information on accommodation prices, please [click here](#)

### Private student halls

There are several private halls of residence close to the campus. The larger halls accommodate between 350 and 670 students and are usually up to five storeys high. Most rooms have en-suite bathrooms and most have telephone lines. The bedrooms contain a bed, desk, chair, wardrobe, drawers and a bookshelf. The rooms are in flats where the kitchen is shared with a few other students (normally between 3 – 6 other students). There are a small number of studio flats where you have your own kitchen. The rent includes the gas, electricity and water charges.

### Registered shared housing

There is a good supply of properties to rent from private landlords who are registered with UCLan Student Accommodation Service. Many of these are shared houses for between 3 and 6 people but there is also accommodation in larger residences and a limited supply of self catered flats for 1 or 2 people. Contract lengths vary from 38 to 52 weeks, and costs are between £45 and £70 per week. These details are for guidance only, and details of the individual accommodation can be found by logging into the University's system called Studentpad.

### General accommodation information

If you go home during the holidays, you will not be given a refund for the weeks you are not living in your accommodation. Most University Halls are occupied by students of both sexes and by a variety of different cultures and religions. Should you wish to live with a particular group of people, this may be possible but cannot be guaranteed. Most international students are required to pay the full fees for accommodation before arrival. The standard accommodation contract lasts until 29th June 2013, so you will need to extend your accommodation contract at this point. The office staff will be happy to help you with this later in the year.



### Airport transfer

1. Contact **ONCAMPUS UCLan** office for details of taxi companies used by **ONCAMPUS**.
2. You can book direct with these taxi companies or contact the **ONCAMPUS UCLan** office for assistance in making the booking.

### ONCAMPUS UCLan office

Tel: +44 (0) 1772 895643

[liveinuclan@oncampus.global](mailto:liveinuclan@oncampus.global)

**Accommodation is  
guaranteed until  
31st December 2015!**

### Accommodation Application Process

Once you have paid your deposit and confirmed your place on the course, you will receive an information pack, including the accommodation application form.

You should complete the form selecting your preferred accommodation type and return it to the **ONCAMPUS UCLan** office. For full details of all UCLan accommodation, visit [http://www.uclan.ac.uk/accommodation/halls\\_residence.php](http://www.uclan.ac.uk/accommodation/halls_residence.php)

**University-owned Accommodation**  
The accommodation team will contact you with an accommodation confirmation and a payment request.

**Private Accommodation**  
The Accommodation Office will email you with details of how to find access private accommodation approved by the University.

**Note:** All payments for accommodation should be made directly to the accommodation office or private provider, **NOT** to **ONCAMPUS**.

## ONCAMPUS UCLan Accommodation Application Form

Please read the information on the website before completing this form, where you will find information about the different types of accommodation available. You should take particular note of the information regarding contracts on the last page. Places in University accommodation are subject to availability, especially close to the beginning of term. **Please complete both sides of the form very clearly in BLOCK CAPITALS, and mark the appropriate boxes with an [X]**

Surname .....	First name(s) .....
ONCAMPUS Course title .....	<b>Period of Study</b> Please indicate in the box which course you will be attending:
University Student ID No. <b>G</b> .....	
UCLan Course name and start date .....	1. September start for the academic year Arrival date 13th September 2015 [ ]
Male [ ] Female [ ]	2. January start (subject to availability) Arrival date 10 <sup>th</sup> January 2016 [ ]
Date of Birth ..... (dd/mm/yyyy)	3. April start for one term programme (subject to availability) Arrival date 28 <sup>th</sup> March 2016 (please note that room offers will not be issued until close to your date of arrival) [ ]
Address for Correspondence .....	
Country.....	<b>All contracts will run until 2<sup>nd</sup> July 2016, inclusive.</b>
Tel. ....	Name of person to contact in an emergency and their relationship to you
Fax. ....	Name .....
Mobile No. ....	Relationship .....
E-mail. ....	Their telephone No. ....

**Your e-mail address is very important as we will always use this to contact you. Please PRINT YOUR ADDRESS VERY CLEARLY**

### Room Type Preferences

Would you prefer a flat/house which is occupied by: *please cross [ x ] one box only*  
Both male and female students [ ] Single sex only [ ]

### Accommodation Request for Academic Year 2015/16

Please make your choices below marking your first choice '1', second choice '2', and so on until you have made 4 choices. We will try to match your choice as closely as possible with available accommodation.

University Owned/Leased Accommodation		University Registered Accommodation <i>42-51 week contracts – the individual property listing should be checked for contract length</i>	
En-suite Cluster Flats - on campus	[ ]	Registered Shared Houses - off campus	[ ]
Cluster Flats - on campus	[ ]	Registered Halls - next to campus	[ ]

**The University operates a no smoking policy in all buildings including Halls of Residences**

**NOW PLEASE COMPLETE THE SECOND PAGE**

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**FOR OFFICE USE ONLY**

## ONCAMPUS UCLan Accommodation Application Form

### Key Collection

Please note – **ACCOMMODATION ROOM KEYS MAY ONLY BE COLLECTED IF ALL ACCOMMODATION FEES HAVE BEEN PAID.** You will be asked to sign for your keys, this is confirmation that you agree to stay in the accommodation for the set period.

Further information regarding key collection will be provided when any room offer made to you is accepted by you and all conditions are satisfactorily met.

Bedding and cooking equipment is not provided by the University. You will need to purchase these items for the rest of the Academic Year. The University campus is close to the city centre where you can buy these items at a reasonable price. The International Advisors will give you some information about city centre shops after you arrive.

### Please return this form to:

ONCAMPUS UCLan, Vernon Building, University of Central Lancashire, Preston, PR1 2HE  
or e-mail to [liveinuclan@oncampus.global](mailto:liveinuclan@oncampus.global)

### For further information contact Student Accommodation:

**Telephone** 0044 1772 892529 Option 2 – Allocations Team (University Owned/Managed),  
Option 4 – University Registered, Private Accommodation  
**Fax:** 0044 1772 892945  
**E.mail:** [ateam1@uclan.ac.uk](mailto:ateam1@uclan.ac.uk)

**Data Protection Act 1998** – All or part of the information on this form may be stored on computer files and used for the purpose of housing management. Such use will be subject to the provisions of the Data Protection Act 1998.  
[http://www.uclan.ac.uk/data\\_protection\\_act/1998\\_act.php](http://www.uclan.ac.uk/data_protection_act/1998_act.php)

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### FOR OFFICE USE ONLY

Date	Comments	Officer Initials

**Date Received - Office Use Only**